

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
WEDNESDAY, JUNE 25, 2014, AT 3:00 P.M.  
ILLINOIS TERMINAL  
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Don Uchtmann, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Linda Bauer	Brad Diel
Willard Broom	Ronald Peters
Margaret Chaplan	Jermaine Raymer

ADVISORY BOARD MEMBER ABSENT

Ed Slazinik—Associate Vice-Chancellor—University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director  
Thomas J. Costello, Assistant Managing Director  
Karl Gnadt, Managing Director Designate  
Jan Kijowski, Marketing Director  
Amy Snyder, Communications Specialist  
Jane Sullivan, Sustainability & Transportation Planner  
Jay Rank, Planner  
Jack Waaler, Counsel  
Fred Stavins, Counsel

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Broom, seconded by Raymer, the Board of Trustees voted to approve the agenda items, as presented.

AYE: All  
NAY: None  
Motion carried

AUDIENCE PARTICIPATION

- (a) Lena Roberson said that she attended the recent public hearing on routes and schedules. She had some questions regarding the Lime, Green, and Grey routes to Holiday Park and Parkland College. Staff was aware of her concerns and would keep them in mind when making changes.

Roberson also questioned why the shelter at Green and Neil was removed. Gnadt responded that the shelter was only temporarily removed and would be upgraded with additional amenities.

### AUDIENCE PARTICIPATION

- (b) Jenny Putnam and Mona Fortner of Smile Healthy thanked the Board profusely for the bus shelter at the Frances Nelson Health Center—Bloomington Road and Prospect.

### COMMUNICATIONS

None

### MINUTES

- (a) Regular Board Meeting Minutes on May 28, 2014.

A motion was made by Peters, seconded by Chaplan, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on May 28, 2014, as presented.

AYE: All  
NAY: None  
Motion carried.

### REPORTS

- (a) Managing Director/Managing Director Designate.

Volk and Gnadl reported on the following in the written report:

1. Operating Notes.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

- (b) Board Committee Reports.

1. Administration—Peters, Chair

#### Discussion/Consideration of the Budget & Appropriation Ordinance for FY 2015

Peters reported that the public hearing on the budget was held earlier in the meeting. It was necessary to act on the budget at this time. Some discussion followed.

A motion was made by Peters, seconded by Chaplan, the Board of Trustees voted to approve the Budget & Appropriation Ordinance for FY 2015, as presented.

AYE: Bauer, Broom, Chaplan, Diel, Peters, Raymer, Uchtmann  
NAY: None  
Motion carried.

Gnadl reported that the District had received a Bronze Level Illinois Healthy Worksite Designation. The designation is sponsored by the Governor's Council on Health and Fitness. We were recognized for having a healthy work site benefitting both employers and employees.

In addition, Gnadl stated that four individuals had been promoted to new positions and they introduced themselves as follows: Drew Bargmann—Special Services Manager; Tom Conrad—Control Center Manager; Amy Snyder—Customer Service Manager, and Jane Sullivan—Grant Manager/Sustainability Planner.

REPORTS

(b) Continued

2. Facilities—Diel, Chair

Gnadt reported that he had touched base with Diel regarding the rust spots found on the roof of Illinois Terminal during the installation of the ice guards. The roof was only 15 years old and should have a life span of 30 to 40 years. Thus, we are backtracking to find the original supplier, as this potentially is a very serious concern.

Also, Gnadt reported on the following projects: AMTRAK platform bid submitted to IDOT for approval; East Parking Lot—surfacing and patching bid opening next week and then going to IDOT for approval; Illinois Terminal plumbing/urinal installation will start next week; solar array certification from the Illinois Commerce Commission is expected next week and complete installation of monitoring software; and no movement on campus kiosks—waiting on University of Illinois and UC2B to supply fiber.

3. Service Delivery—Chaplan

Chaplan stated that she really had nothing new to report.

Gnadt stated that the public hearing on routes and schedules was held on June 16<sup>th</sup>. There were a few concerns shared and staff will try to accommodate those. For the most part, the proposed service changes were well received.

Also, Gnadt reported that there was still no decision on the Air Bus Service and that discussions were still being held.

UNFINISHED BUSINESS

None

NEW BUSINESS

(a) Discussion/Consideration of An Ordinance Ascertainning Prevailing Wages for 2014/2015.

Gnadt said that according to State Law, the District has to pass an ordinance regarding prevailing wages. A certified copy has to be mailed to the Department of Labor and Secretary of State and a notice of adoption has to appear in *The News-Gazette*.

A motion was made by Peters, seconded by Diel, the Board of Trustees voted to adopt the Ordinance Ascertainning Prevailing Wages for 2014/2015 as presented and to authorize the Board Chair to execute it.

AYE: All  
NAY: None  
Motion carried.

NEW BUSINESS

- (b) Discussion/Consideration of A Busey Bank Corporation Authorizing Resolution.

Gnadt explained that it was necessary for the board to pass a Busey Bank resolution to update all of the District's bank accounts with Busey Bank. This needs to be done to change William L. Volk—Managing Director to Karl P. Gnadt—Managing Director effective July 1, 2014. The other signatures on the accounts remain the same - Thomas J. Costello - Assistant Managing Director and Rena Lee Lenz - Treasurer. The board chair will need to execute this resolution.

A motion was made by Peters, seconded by Raymer, the Board of Trustees voted to adopt the Busey Bank Corporate Authorizing Resolution as presented and to authorize the Board Chair to execute it.

AYE: All  
NAY: None  
Motion carried.

- (c) Discussion/Consideration of Ordinance 2014-1 - An Ordinance Annexing Boulder Ridge Area Tract and Sawgrass Subdivisions Phase 2, 3, 4, and 5 Tract.

The Board held a public hearing on June 10, 2014 to hear from the public regarding the annexation of Boulder Ridge and Sawgrass Subdivisions.

There was considerable discussion by the Board especially for the Urbana residents who are facing a 10% property tax increase that if the annexations are approved that the legal paperwork not be filed until after July 1<sup>st</sup>. Doing it that way, their tax bills for this would not be until 2016. The County Clerk needs to be instructed to do this after July 1<sup>st</sup>. It was the consensus of the Board to do this.

A motion was made by Bauer, seconded by Raymer, the Board of Trustees voted to approve Ordinance No. 2014-1 - An Ordinance Annexing Certain Territory - Boulder Ridge and Sawgrass Subdivisions Phase 2, 3, 4, and 5 Tract as presented and to authorize the Board Chair to execute it.

AYE: Bauer, Broom, Chaplan, Diel, Peters, Raymer, Uchtmann  
NAY: None  
Motion carried.

- (d) Discussion/Consideration of Ordinance 2014-2 - An Ordinance Annexing Stone Creek Subdivisions Tract and Lot 1 of DMT First Subdivision Tract.

The Board held a public hearing on June 11, 2014 to hear from the public regarding the annexation of Stone Creek Subdivisions Tract and Lot 1 of DMT First Subdivision.

Some discussion followed. As discussed earlier, if this annexation is approved, the paperwork will not be filed until after July 1<sup>st</sup> ensuring the first tax bill for this would not be until 2016.

A motion was made by Broom, seconded by Raymer, the Board of Trustees voted to approve Ordinance 2014-2 - An Ordinance Annexing Certain Territory - Stone Creek Subdivisions Tract and Lot 1 of DMT First Subdivision Tract as presented and to authorize the Board Chair to execute it.

AYE: Bauer, Broom, Chaplan, Diel, Peters, Raymer, Uchtmann  
 NAY: None  
 Motion carried.

## NEW BUSINESS

- (e) Discussion/Consideration of Ordinance 2014-3 - An Ordinance Annexing Lake Park Subdivisions Tract.

The Board held a public hearing on June 12, 2014 to hear from the public regarding the annexation of Lake Park Subdivision Tract.

Some discussion followed.

Uchtmann asked Gnadat to report on his findings regarding the taxation of the commons area and the area set aside for conservation purposes. The inquiry was prompted by a request at the annexation hearing that the commons area and conservation area be considered separately by the board.

Gnadat reported that (1) commons areas have been included when other subdivisions have been annexed in the past and (2) a check with the Assessor's Office revealed that, at least as to Lake Park, these areas appear to be coded in a way that do not generate property taxes.

As discussed earlier, if this annexation is approved, the paperwork will not be filed until after July 1<sup>st</sup> ensuring the first tax bill for this would not be until 2016.

A motion was made by Diel, seconded by Chaplan, the Board of Trustees voted to approve Ordinance 2014-3 - An Ordinance Annexing Certain Territory - Lake Park Subdivision Tract as presented and to authorize the Board Chair to execute it.

AYE: Bauer, Broom, Chaplan, Diel, Peters, Raymer, Uchtmann  
 NAY: None  
 Motion carried.

- (f) Discussion/Consideration of AMTRAK Platform Rehabilitation Bid.

Gnadat reported that on June 17, 2014, the District opened bids for the AMTRAK Platform Rehabilitation Project. Only one proposal was received from Duce Construction in the amount of \$254,700. They submitted a responsive and responsible bid and met a DBE goal of 9.8%.

The request for concurrence to award this contract has been sent to IDOT and we have not yet received a response. Staff would like approval from the Board to award the contract to Duce in the amount of \$254,700 pending concurrence from IDOT and authorization for the Managing Director to execute the contract.

A motion was made by Diel, seconded by Raymer, the Board of Trustees voted to award the bid for the AMTRAK Platform Rehabilitation in the amount of \$254,700 pending concurrence from IDOT and to authorize the Managing Director to execute the contract.

AYE: All  
 NAY: None  
 Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for July was set for Wednesday, July 30, 2014, at 3:00 p.m. at Illinois Terminal.

ADJOURNMENT

- (a) A motion was made by Diel, seconded by Chaplan, the Board of Trustees voted to adjourn the meeting at 3:50 p.m.

AYE: All  
NAY: None  
Motion carried.

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SECRETARY

APPROVED:

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CHAIR