

MINUTES
 REGULAR BOARD MEETING
 WEDNESDAY, JULY 29, 2009 AT 3:00 P.M.
 ILLINOIS TERMINAL
 45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson Ron Peters
 John Chato Don Uchtmann
 Vicki Ford

ABSENT BOARD MEMBER

Yuki Llewellyn

ADVISORY BOARD MEMBER ABSENT

Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
 Thomas J. Costello, Assistant Managing Director
 Karl Gnad, Director of Marketing
 Jan Kijowski, Marketing Director
 Adam Shanks, Illinois Terminal Director

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the agenda, as presented.

AYE: All
 NAY: None
 Motion carried.

AUDIENCE PARTICIPATION/REQUESTS

None

MINUTES

- (a) Minutes of the Public Hearing on June 17, 2009; the Special Board Meeting on June 17, 2009; and the Regular Board Meeting on June 24, 2009.

A motion was made by Uchtmann, seconded by Anderson, the Board of Trustees voted to approve the Minutes of the Public Hearing on June 17, 2009; the Special Board Meeting on June 17, 2009; and the Regular Board Meeting on June 24, 2009, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

None

CLOSED SESSION

- (a) It was necessary for the Board to go into closed session to discuss pending litigation. Marc Ansel, counsel for the District, was present for this discussion.

A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to go into Closed Session to discuss pending litigation.

AYE: Anderson, Broom, Ford, Peters, Uchtmann
 NAY: None
 Motion carried.

After consideration discussion, the Board voted to return to Open Session.

A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to return to Open Session.

AYE: Anderson, Broom, Chato, Ford, Peters, Uchtmann
 NAY: None
 Motion carried.

UNFINISHED BUSINESS

- (a) Discussion/Consideration of Change Order for Bus Entrance Driveway Rehabilitation Project.

Volk stated that the Board recently awarded a contract to Central Illinois Tile (CIT) to replace the driveway on the east side of Illinois Terminal. Midwest Engineering Services was contracted to investigate the underlying base material and all seemed as it should be. Once CIT started working, it was determined that the base was insufficient to provide a suitable result. The unsuitable material had to be removed and replaced. Included in the packet was an explanatory letter and estimate from Berns, Clancy & Associates with complete details. To remedy this situation, it was going to cost approximately \$23,312.84. Staff was seeking approval of this change order to the CIT contract.

UNFINISHED BUSINESS

(a) Continued

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the change order with Central Illinois Tile in the amount of \$23,312.84 as part of the Bus Entrance Driveway Rehabilitation Project at Illinois Terminal.

AYE: Anderson, Broom, Chato, Ford, Peters, Uchtmann

NAY: None

Motion carried.

REPORTS

(a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.

Additional notes: Explained and discussed the UC2B Executive Summary which was short for Urbana-Champaign Big Broadband. This is a long term project that would connect every home, business, school, public building to the internet and to each other via common owned fiber optic network. Every building would have access to its own fiber optic connection to the community network. The cities of Urbana and Champaign and the University of Illinois would own the fiber infrastructure in partnership and set the policies. Both public and private entities may elect to invest in the infrastructure in exchange for having access to their own dedicated fiber strands on the network. The American Recovery and Reinvestment Act (ARRA) designates some funding for broadband projects that qualify in some communities. Considerable discussion followed.

Volk said that the staff and board will continue to talk about this as it hopefully comes to fruition. It will help to improve some of the technological problems that the CUMTD has been plagued with.

2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(b) Board Committee Reports.

1. Budget & Audit.

Volk reported that the Federal Transit Administration will be visiting the District July 30-31, 2009 to conduct a Triennial Review of efforts to comply with federal regulations. Also, he stated that Martin, Hood, Friese and Associates will begin the FY 2009 annual audit on August 10th and this would take approximately one week.

Finally, Volk reported that now that the budget was in place, staff would begin working on the Tax Levy Ordinance which needs to be adopted by the second Tuesday in December.

Finally, the monthly report from Morgan-Stanley Smith Barney was included in the packet.

REPORTS

(b) Continued

2. Facilities

Volk reported that Shanks was present to give a report on the construction projects at Illinois Terminal.

Shanks reported that the bus lane—concrete work was on going and should be finished in three days; that the cleaning/sealing of the brick work was complete; that the variable frequency drives were installed; that the recycling receptacles were ordered and being shipped; that the Ready School was in the finishing stages; and that the bridge work was complete.

3. Personnel

Volk reported that operator review training has been going on all summer; that a total of 13 part-time employees will be promoted to full-time beginning August 16; and that the Managing Director met with any interested employees on July 15th from 12 noon to 8:00 p.m. to answer questions on the new Fall service. Other than these items, there was nothing else to report.

(c) Board Member Report—Ron Peters—APTA Meeting.

Peters attended the Board Member's Seminar and Development Workshop sponsored by the American Public Transit Association held July 18-21, 2009 in Cincinnati, Ohio. He reported on three sessions that he thought were outstanding, as follows: 1) the proper role and functions of governing boards; 2) how the governing boards deal with their CEO's including hiring, and 3) an update on collective bargaining settlements and current employee issues. He hoped to have a synopsis soon of all the sessions that would be distributed with the August board packet.

NEW BUSINESS

(a) Discussion/Consideration of State Operating Grant Contracts for FY 2010.

Volk said that the State Operating Grant Contracts for FY 2010 were electronically received. The District will receive the full appropriation of \$18,760,000. Staff is seeking approval of the Board Chair or Vice Chair and the Managing Director or Assistant Managing Director to execute the contracts. A formal resolution to accomplish this was included in the packet.

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the Downstate Operating Assistance Grant Agreement #OP-10-01-IL, Contract #3891 for FY 2010 resolution, as presented. (Complete copy attached to the original and file minutes.)

AYE: Anderson, Broom, Chato, Peters, Uchtmann

NAY: None

Motion carried.

NEW BUSINESS

- (b) Discussion/Consideration of Application for TIGER Grant.

Volk reported that staff has been working with the two Cities and the University of Illinois to apply for a TIGER grant. The grant would provide funding to improve roads, signals, lighting, shelters, STOPwatches, etc. in corridors where high frequency bus routes operate in the core of Champaign-Urbana. The grant is due by September 15th and thus will require some outside assistance to get it submitted on time. Staff is requesting authorization to spend \$25,000 of budgeted funds from the Professional & Technical Services Line Item to assist with this effort.

A motion was made by Anderson, seconded by Peters, the Board authorized District staff to spend up to \$25,000 for a consultant to assist with the preparation of the application for a TIGER Grant.

AYE: Anderson, Broom, Chato, Peters, Uchtmann
NAY: None
Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for August was set for Wednesday, August 26, 2009, at 3:00 p.m. at Illinois Terminal.

ADJOURNMENT

- (a) The meeting was unanimously adjourned at 4:50 p.m.

SECRETARY

APPROVED:

CHAIR