

MINUTES
 REGULAR BOARD MEETING
 WEDNESDAY, NOVEMBER 28, 2007, AT 3:00 P.M.
 ILLINOIS TERMINAL
 45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Al Anderson, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Willard Broom Paul Lucas
 Vicki Ford Ron Peters
 Yuki Llewellyn

ABSENT BOARD MEMBER

John Chato

ADVISORY BOARD MEMBER PRESENT

Pam Voitik, Campus Services Division, University of Illinois

ADVISORY BOARD MEMBER ABSENT

Representative from University of Illinois Student Senate

IN ATTENDANCE

William L. Volk, Managing Director
 Thomas J. Costello, Assistant Managing Director
 Jan Kijowski, Marketing Director

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Lucas, seconded by Ford - the Board of Trustees voted to approve the agenda, as presented.

AYE: All
 NAY: None
 Motion carried.

AUDIENCE PARTICIPATION

None

MINUTES

- (a) Minutes of the Regular Board Meeting on October 31, 2007.

A motion was made by Lucas, seconded by Peters - the Board of Trustees voted to approve the minutes of the Regular Board Meeting on October 31, 2007, as presented.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters

NAY: None

ABSTAIN: Ford

Motion carried.

COMMUNICATIONS

None

REPORTS

- (a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

- (b) Board Committee Reports.

1. Budget & Audit.

Volk reported that it was necessary to amend the FY 2008 Budget & Appropriation Ordinance, as a result of the change in the Tax Levy Ordinance. He then discussed all of the changes in the budget to accommodate that change. A revised copy of the "Budget" was included in the board packet. Some discussion followed.

A motion was made by Broom, seconded by Peters - the Board of Trustees voted to approve Ordinance 07-02—An Ordinance Amending the Budget & Appropriation Ordinance of the Champaign-Urbana Mass Transit District for the fiscal year beginning July 1, 2007 and ending June 30, 2008, as presented.

AYE: Anderson, Broom, Ford, Llewellyn, Peters

NAY: Lucas

Motion carried.

In addition, Volk stated that it was necessary to approve the FY 2008 Tax Levy Ordinance at this board meeting. A revised copy was also included in the packet. He then discussed all of the changes in the tax levy ordinance. Some discussion followed.

REPORTS

(b) Continued

1. (Continued)

A motion was made by Peters, seconded by Broom - the Board of Trustees voted to approve Ordinance No. 07-03—General Tax Levy Ordinance of the Champaign-Urbana Mass Transit District for the fiscal year beginning July 1, 2007 and ending June 30, 2008, as presented.

AYE: Anderson, Broom, Ford, Llewellyn, Peters
 NAY: Lucas
 Motion carried.

2. Facilities.

Volk reported that he and two other staff members recently attended a National Green Expo at McCormick Place. They scouted out some new energy efficient products. Also, staff was continuing to work on the capital replacement schedule.

3. Personnel.

Volk reported that staff was still discussing the “Earned Time” issue with the Wages & Policy Committee that was mentioned by the auditors in the recent audit report.

UNFINISHED BUSINESS

(a) Approval of Addendum to the Contract Between the University of Illinois and the Champaign-Urbana Mass Transit District for Transportation of Mobility Limited Students.

Volk reminded the Board about the audit in August, 2007 of the Federal Transit Administration (FTA) mandated Drug & Alcohol Testing Program of the District. Several items were found that needed further attention. One was that the University of Illinois was not in compliance with the FTA’s requirement for a compliant Substance Abuse Management Policy & Procedure. There were two options to correct this problem. The first one was to adopt FTA Compliant Drug & Alcohol Testing or include the U of I’s employees under the District’s testing program. The latter choice was what the U of I decided to do. Thus, there was an addendum to the contract that was effective July 1, 1994 between the U of I and the District to accomplish this. Some discussion followed. The Board needed to approve the addendum and authorize the Board Chair and Secretary to execute it.

A motion was made by Lucas, seconded by Broom - the Board of Trustees voted to approve the addendum to the contract (which was to include the U of I’s employees under the District’s FTA Drug and Alcohol Testing Program) between the U of I and the District for transportation of mobility limited students and to authorize the Board Chair and Secretary to execute it.

AYE: Anderson, Broom, Ford, Llewellyn, Lucas, Peters
 NAY: None
 Motion carried.

UNFINISHED BUSINESS

(b) Report on miPLAN Project - Phase I.

David Foote—consultant updated the Board on the Phase I Synthesis of the miPLAN Project with a power point presentation and answered questions. Some discussion followed.

NEW BUSINESS

(a) Approval of the Urbana School District #116 Agreement for 2007/2008.

Volk stated that this was the agreement that needed to be done every year at this time. The total contract was in the amount of \$144,652 and the school district had already approved the Agreement. Thus, it was necessary to approve the agreement and authorize the Board Chair to execute it.

A motion was made by Ford, duly seconded by Broom - the Board of Trustees voted to approve the Transportation Agreement between the Champaign-Urbana Mass Transit District and Urbana School District for 2007/2008 and to authorize the Board Chair to execute it.

AYE: Anderson, Broom, Ford, Llewellyn, Lucas, Peters

NAY: None

Motion carried.

(b) Discussion/Approval of Car Share Program.

Volk explained to the Board the Car Share Program and the District's role in that. As part of the efforts to implement the strategic plan, the District staff has been working with the staff of the University of Illinois, the City of Champaign, and City of Urbana to put together a RFP for a Car Share Program for the campus area, as well as programs such as the "Guaranteed Ride Home". He then explained that car share is a program in which there is a fleet of vehicles owned either by an operating company or a non-profit program. The vehicle fleet is then available for use by its members for a fee with a reservation. As part of the miPLAN program, information was gathered through the employer based programs from employees who currently drive alone to work. Most people are interested in employer cash back programs and "Guaranteed Ride Home" programs. Thus, a draft of a proposed RFP was presented to the Board for informational purposes. The RFP proposal would request that the vendor do a market assessment and propose a pilot car-sharing program for the community. He said that staff was looking for authority to develop an intergovernmental agreement with the U of I and cities of Champaign and Urbana. Once an agreement is reached, the RFP can be issued and the results brought back for the Board's review and approval. Some discussion followed.

A motion was made by Broom, seconded by Lucas - the Board of Trustees authorized staff to move forward with discussion with the University of Illinois, the City of Champaign, and the City of Urbana to develop an Intergovernmental Agreement to issue an RFP for a Car Sharing Program and to bring the results back to the Board for review and approval.

AYE: Anderson, Broom, Ford, Llewellyn, Lucas, Peters

NAY: None

Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for January was previously set for Wednesday, January 30, 2008 at 3:00 p.m.

ADJOURNMENT

- (a) The meeting was unanimously adjourned at 4:10 p.m.

SECRETARY

APPROVED:

CHAIR