

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
WEDNESDAY, AUGUST 8, 2012, AT 4:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Ronald Peters, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Linda Bauer Margaret Chaplan
Willard Broom Don Uchtmann

ABSENT BOARD MEMBERS

Brad Diel
Jermaine Raymer

ADVISORY BOARD MEMBERS ABSENT

Jim Maskeri—Student—University of Illinois
Ed Slazinik—Associate Vice-Chancellor for Student Affairs—University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Karl Gnad, Director of Market Development

APPROVAL OF AGENDA ITEMS

- (a) Peters stated that he would like to add 3(d)—Managing Director’s Report to the agenda.

A motion was made by Uchtmann, seconded by Chaplan, the Board of Trustees voted to approve the agenda items, as amended.

AYE: All

NAY: None

Motion carried.

BUSINESS TO BE CONDUCTED

- (a) Discussion/Consideration of a Resolution to Apply for a Public Transportation Capital Assistance Grant through IDOT for Three Paratransit Vehicles.

Volk explained the need to do this resolution for the vans. The vans were actually ordered in FY 2012. However, the complication was that the State is promulgating new rules on debt service. We anticipate receiving the vans any day. Thus, for us to make a payment, we have to follow rules by applying for a waiver of rules not promulgated yet. This will be treated as a capital grant, but will be paid for through debt service from the operating grant. This has been made more difficult by IDOT supposedly reorganizing and no one at IDOT can talk about it right now.

Further, Volk explained that the vans were needed due to the fact that the MTD, as well as well as other bus systems in the Illinois, are experiencing mechanical problems with the hybrids that were provided by the State. The replacement vans are worth about \$78,000 per van. The MTD runs many more miles than any other system and we were having issues prior to the hot weather. We also will be needing an extra vehicle this Fall for SafeRides. If all of this does not work through debt service, we will have to amend our capital budget to include this purchase.

Gnadt indicated that we could lease the vans also, if necessary.

Some additional discussion followed.

A motion was made by Uchtmann, seconded by Broom, the Board of Trustees voted to adopt the “Resolution Authorizing Application to IDOT to include the debt service expense for three paratransit vehicles in the Champaign-Urbana Mass Transit District’s operating expenses eligible for reimbursement under the Downstate Operating Assistance Program. (Complete copies of the resolution attached to the original and file minutes.)

AYE: All

NAY: None

Motion carried.

- (b) Discussion/Consideration of a Resolution to Apply for a Public Transportation Capital Assistance Grant through IDOT for Eight Hybrid Buses.

Gnadt explained that this resolution for this was not a retroactive type of situation. The eight hybrid buses have been programmed into this year’s budget, as an operating expense under debt service for this year. The buses will cost about \$560,000 apiece.

Once again, Volk explained that due to the promulgation of new rules for all debt service projects, there will be more resolutions like this for the various capital items. The MTD is the prime user of debt service. We will have to plan our projects far enough ahead in the next fiscal year to put those ideas into action since there are going to be a lot of new rules to follow.

Finally, Volk indicated that we may have some funding that was not used for buses due to the Clean Fuels Grant—\$1.5 million that we might be able to use for a solar project on top of 803. There will be some additional information on this next month.

(b) Continued

Some additional discussion followed.

A motion was made by Bauer, seconded by Uchtmann, the Board of Trustees voted to adopt the “Resolution Authorizing Application to IDOT to include the debt service expense for eight hybrid 40 foot buses in the Champaign-Urbana Mass Transit District’s operating expenses eligible for reimbursement under the Downstate Operating Assistance Program. (Copies of the complete resolution attached to the original and file minutes.)

AYE: All

NAY: None

Motion carried.

(c) Discussion/Consideration of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement #OP-13-01-IL, Contract #4327 for FY 2013.

Volk said that we do not have the contracts yet for this operating grant, but hope to in the next couple of weeks. If the Board adopts this resolution, we can at least have that part done. Then, when we do receive the contracts, we can get those signed and returned to IDOT. Then, we can submit our requisitions that much sooner. He further said that the grant amount is \$24,969,600.

Some discussion followed.

A motion was made by Broom, seconded by Chaplan, the Board of Trustees voted to Authorize Execution and Amendment of the Downstate Operating Assistance Grant Agreement #OP-13-01-IL, Contract #4327 for FY 2013. (Copies of the complete resolution attached to the original and files minutes.)

AYE: All

NAY: None

Motion carried.

(d) Managing Director’s Report.

Volk asked Gnadt to comment on the two bid openings that occurred yesterday.

Gnadt said that the first proposal was for the feasibility of expanding Illinois Terminal. He said that specifications were sent to eighteen firms and we received only three proposals, which were all good ones. On the Strategic Plan Update, Gnadt said that we received one proposal and that he sent the specifications to eight different firms. The good news about this firm was that we have done business with them previously. However, this does make it more difficult, as we then have more approval steps to go through for the State on a single bid.

Volk said that according to information from the State, there is a specific process that we have to follow. The proposal has to be in a separate envelope and the budget proposal in another envelope. The evaluation of the proposals has to be done on technical merits and not on the cost. If a cost is too high, we have to negotiate a price and if we cannot agree, we have to pick the next qualified firm.

(d) Continued

Gnadt said that there was an evaluation committee for each project. On Illinois Terminal expansion, the committee consisted of Bruce Knight from the City of Champaign Planning, Adam Shanks, and Karl Gnadt. On the Strategic Plan, it was Robert Meyers from the City of Urbana, Morgan Johnston from the University of Illinois, and Karl Gnadt.

In continuing, Volk said that a Board Study Session has been set for September 17th from 5:30 p.m. to 8:30 p.m. with Don Tebbe of the search firm—TransitionGuides. In fact, he said that updating the strategic plan could not have come at a better time. He thought that it would take at least six months to accomplish this, if it got started in the October/November time frame and was completed by April/May. This will help to make the transition to the new managing director and assist with setting some goals for the next five years.

Finally, Volk said that the Budget & Audit Committee and some staff members met with Busey Bank officials to look at the District's investments and investment policy. He hoped to have a recommendation for the next board meeting.

AUDIENCE PARTICIPATION

None

ADJOURNMENT

(a) A motion was made by Chaplan, seconded by Uchtmann, the Board of Trustees voted to adjourn the meeting at 4:35 p.m.

AYE: All

NAY: None

Motion carried.

SECRETARY

CHAIR

