

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
WEDNESDAY, JULY 25, 2012 AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Ronald Peters, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Linda Bauer	Brad Diel
Willard Broom	Jermaine Raymer
Margaret Chaplan	Don Uchtmann

ADVISORY BOARD MEMBER PRESENT

Jim Maskeri—Student—University of Illinois

ADVISORY BOARD MEMBERS ABSENT

Ed Slazinik—Associate Vice-Chancellor for Student Affairs—University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Karl Gnadt, Director of Market Development
Mark Sieja, Chief Financial Officer
Jan Kijowski, Marketing Director
Jane Robards, Account Executive

APPROVAL OF AGENDA ITEMS

- (a) Peters suggested moving Item 7(a) to immediately following 6(a) to accommodate the staff members from the Regional Planning Commission in attendance.

A motion was made by Broom, seconded by Chaplan, the Board of Trustees voted to approve the agenda items, as amended.

AYE: All
NAY: None
Motion carried.

AUDIENCE REQUEST/PARTICIPATION

- (a) Geri Kirschner introduced herself as the new League of Women Voter's representative.
- (b) Cecile Ann Lindy, Champaign, still had some concerns about the Illini Route going north on Lincoln to Carle Clinic. Staff will look into those concerns.

MINUTES

- (a) Minutes of the Regular Board Meeting on June 27, 2012.

Peters mentioned that on page 4, under "Facilities" concerning the bid openings scheduled for August 7th, the proposal for Illinois Terminal expansion will be opened at 3:30 p.m. and the proposal for updating the District's strategic plan will be opened at 4:00 p.m.

A motion was made by Uchtmann, seconded by Bauer, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on June 27, 2012, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) Costello showed the board a copy of *MASS TRANSIT* magazine with Bill Volk on the cover—entitled "Beyond "Green" for MTD — Sustainability at MTD focuses on management processes and procedures for Bill Volk, Managing Director and his team".

REPORTS

- (a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.
 There was a question regarding Check #27880 for refunds in the amount of \$492,000. Staff checked with Accounting and the U of I had paid the MTD twice.

There was some discussion regarding the large jump in expenses at Illinois Terminal. Volk explained that there were some repairs to the mechanical system for the chiller that is way past its useful life and that there were some additional expenses for a marketing project of historical photos that will be housed at Illinois Terminal.

UNFINISHED BUSINESS

- (a) Discussion/Consideration of Resolution to Endorse the New Freedom Grant for Residents Accessing Mobility Providing Sidewalks (Ramps).

This grant was briefly discussed at last month's meeting and is a 5317 New Freedom Grant Application to provide sidewalks/ramps for safe access to residential dwelling units for individuals with disabilities.

Rita Morocoima-Black from the Regional Planning Commission (RPC) briefly explained the grant application process and answered questions from the Board. She described the grant as a good demonstration project that really has not been done elsewhere. Since there was a limited amount of funding available, only about 35 homes could be accommodated on a first-come first serve basis. If someone gets denied, there will be an appeal process that has not been developed yet. The MTD will be the conduit for the funds and the RPC will manage the details. The RPC will also be responsible for reporting back to IDOT on how the project is going.

Volk discussed the fact that the MTD will have some DBE obligations with the project also, since there would be federal funds passing through the State. He also said that CUUATS, the RPC, and the CUMTD have always had a good working relationship—so he felt that this project would work out well. Some additional discussion followed.

A motion was made by Uchtmann, seconded by Diel, the Board of Trustees voted to approve the Resolution to Endorse the New Freedom Grant for Residents Accessing Mobility Providing Sidewalks (Ramps) as presented and to authorize the Managing Director to execute it. (Copies of the complete resolution are attached to original and file minutes.)

AYE: All
NAY: None
Motion carried.

REPORTS—CONTINUED

- (b) Board Committee Reports.

1. Budget & Audit.

Volk reported that staff was still working on setting up a meeting for this committee, to discuss with officials from Busey Bank, the District's "Investment Policy" and moving funds from Morgan Stanley Smith Barney to Busey Bank. That meeting will hopefully happen in the next couple of weeks.

In addition, Volk said that staff was hopeful of having the State Operating Assistance Grant contracts for FY 2013 for approval at this meeting. Unfortunately, information from IDOT did not yield any timetable as to when the contracts would be ready for approval.

As usual, monthly information from Morgan Stanley Smith Barney was included in the packet.

REPORTS—CONTINUED

(b) Board Committee Reports.

2. Facilities.

Volk reported that preliminary work has begun with Isaksen-Glerum on long term plans for the 801/803 facilities.

Gnadt reported on the following:

- additional pads being installed on campus for easier boarding of buses.
- air conditioning problems with kiosks being resolved.
- entire network of electronic equipment will be shut down the weekend of July 28-29 to add additional IP addresses for growth and expansion, as there are only a couple remaining.
- narrow banding project nearly completed.

3. Personnel.

Volk reported that the Chair and Vice-Chair will be meeting with a search consultant for the Managing Director's position on July 30th. If they are satisfied with the consultant, a planning session will be set for sometime this Fall. The search firm is called Transition Guides.

NEW BUSINESS

(a) Discussion/Consideration of Agreement Between CUMTD and the U of I at U-C for Student Transit Services and Campus Circulator Services.

Volk said that the Agreement was for transit service on campus including "SafeRides", faculty and staff access, the "Air Bus", shuttle service, and storage of buses—leased space at the District's 801 facility. It was necessary to authorize the Managing Director to execute the Agreement. Some discussion followed.

Volk acknowledged Jim Maskeri for being instrumental in getting the increase in student fees approved for the contract.

A motion was made by Uchtmann, seconded by Broom, the Board of Trustees approved the Agreement Between CUMTD and the U of I at U-C for Student Transit Services and Campus Circulator Services and authorized the Managing Director to execute it. (Copies of the Agreement are attached to original and file minutes.)

AYE: All
 NAY: None
 Motion carried.

NEW BUSINESS—CONTINUED

- (b) Discussion/Consideration of Transportation Agreement Between CUMTD and Champaign Unit 4 School District for 2012-2013.

Volk said that the Agreement was nearly the same as last year's with a 2.5% increase in cost. For the 2012-2013 school year, the District will operate a total of 34 school trips, 32 late starts, and 11 early-outs. If there are any adjustments in these totals, a change in the contract amount would result. The total cost for providing the service will be \$312,600 and each nine-month billing will be \$34,733. It was necessary to authorize the Board Chair to execute the Agreement. Some discussion followed.

A motion was made by Diel, seconded by Raymer, the Board of Trustees voted to approve the Transportation Agreement Between CUMTD and Champaign Unit 4 School District for 2012-2013 and to authorize the Board Chair to execute it. (Copies of the Agreement are attached to original and file minutes.).

AYE: All
 NAY: None
 Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for August was set for August 29, 2012, at 3:00 p.m. at Illinois Terminal.

ADJOURNMENT

- (a) A motion was made by Uchtmann, seconded by Chaplan, the Board of Trustees voted to adjourn the meeting at 4:00 p.m.

AYE: All
 NAY: None
 Motion carried.

SECRETARY

APPROVED:

CHAIR

