

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT  
 BOARD OF TRUSTEES  
 REGULAR BOARD MEETING  
 WEDNESDAY, JUNE 29, 2011, AT 3:05 P.M.  
 ILLINOIS TERMINAL  
 45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Ronald Peters, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson  
 Linda Bauer  
 Willard Broom

Bradley Diel  
 Don Uchtmann

ABSENT BOARD MEMBER

Yuki Llewellyn

ADVISORY BOARD MEMBER PRESENT

Mike DeLorenzo, Associate Vice-Chancellor—Student Affairs—University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director  
 Thomas J. Costello, Assistant Managing Director  
 Jan Kijowski, Marketing Director

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the agenda items, as presented.

AYE: All  
 NAY: None  
 Motion carried.

AUDIENCE PARTICIPATION/REQUESTS

None

MINUTES

- (a) Minutes of the Study Session on May 16, 2011.

Peters noted a minor revision on page 3, paragraph 6 and that was corrected.

A motion was made by Uchtmann, seconded by Diel, the Board of Trustees voted to approve the minutes of the Study Session on May 16, 2011, as revised.

AYE: All  
NAY: None  
Motion carried.

- (b) Minutes of the Regular Board Meeting on May 25, 2011.

A motion was made by Anderson, seconded by Broom, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on May 25, 2011, as presented.

AYE: All  
NAY: None  
Motion carried.

#### COMMUNICATIONS

- (a) E-mail received regarding lack of Sunday evening service during the summertime. Staff will look into this request and see what it might cost to provide this service.

#### REPORTS

- (a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.  
Additional notes: that no communications had been received, as of this date, from the South West Champaign Mass Transit District; that a "Notice of Funding Available" came from the FTA regarding some funding available in the areas of promoting clean fuels, buses/paratransit vehicles and bus facilities, Livability grants, and Tigger III grants regarding energy, etc. that staff will research.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Statistical Summary.
6. Accounts Payable/Cash Disbursements.

- (b) Board Committee Reports.

1. Budget & Audit.

#### Discussion/Consideration of Amendment to the Budget & Appropriation Ordinance Capital Items for FY 2011

Volk said that staff reviewed the capital spending for FY 2011 and determined that a budget amendment for FY 2011 was necessary. He explained each capital item change in the current budget and the revised one. The bottom line for the capital items did not change and remained at \$4,029,000. Also, it would be necessary for the board to approve these changes.

#### REPORTS

- (b) Continued

A motion was made by Anderson, seconded by Bauer, the Board of Trustees voted to approve the amendment to the Budget & Appropriation Ordinance for FY 2011 - capital items, as presented with the bottom line remaining at \$4,029,000. (List of changes attached to original and file minutes.)

AYE: Anderson, Bauer, Broom, Diel, Peters, Uchtmann

NAY: None

Motion carried.

Discussion/Consideration of the Budget & Appropriation Ordinance for FY 2012

Volk stated that the budget for FY 2012 was ready for adoption at this meeting. He explained some issues associated with the budget. He said that health insurance rate increases averaged 9.7%—so no adjustment in the proposed budget for that line item would be necessary. The liability/other insurance rates came in \$71,000 more than the proposed budget. He then proposed increasing the “Insurance Premium” under “General Administration” by \$71,000 and reducing the following line items:

Maintenance

D.	Materials & Supplies	
	(4) Revenue Vehicle Repairs	-\$40,000

General Administration

D.	Supplies	
	(1) Office Supplies	-\$ 5,000
	(2) Equipment	-\$ 5,000
	(3) Building & Grounds	-\$ 5,000
G.	Miscellaneous	
	(5) Public Information	-\$10,000
	(8) Advertising Services	-\$ 5,000
	(12) Fuel Tax	-\$ 1,000

TOTAL	-\$71,000
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Considerable discussion followed regarding whether the District would be making an additional payment of \$50,000 to IMRF out of the FY 2011 budget to cover the net pension obligation. Volk said that there was still time to do that, if the Board wanted to consider doing that now. He would once again talk to the auditors and get back to the board.

There was also some discussion whether funding for a half year’s salary for the chief financial officer was included in the budget and it is. There were also some questions about the fuel increase for FY 2012 in spite of the new hybrid buses. Volk explained that the fuel costs have been very volatile this year and he would get back to the board with the average cost information for last year and this year thus far to justify this.

A motion was made by Anderson, seconded by Bauer, the Board of Trustees voted to adopt the Budget & Appropriation Ordinance for FY 2012, as presented. (Copy of budget attached to original and file minutes.)

AYE: Anderson, Bauer, Broom, Diel, Peters, Uchtmann

NAY: None

Motion carried.

REPORTS

Continued

As usual, monthly information from Morgan Stanley Smith Barney was included in the board packet.

2. Facilities.

Volk said that the plans for the Control Room renovation are still being discussed and should be 100% complete by June 30<sup>th</sup>. He also stated that the security cameras have not been installed yet. However, most of the conduit and wiring has been completed at 801, 903, and 45 East University.

Also, Volk said that coordination with the U of I is on-going with the installation of the information kiosks on campus and the installation of a new shelter at the PAR Hall is also being discussed.

In addition, Volk stated that staff is continuing to work on the State capital grant. Specifications have been completed and progress is being made on the final development of a DBE State mandated program based on the best estimate of a goal that can be achieved.

Finally, Volk said that a Canadian National (CN) track maintenance car (we are assuming) has damaged the AMTRAK platform. A section of the tactile edge was destroyed and several sections were chipped. Staff is attempting to talk with the appropriate CN personnel to seek payment for damages.

3. Personnel.

Chair Uchtmann reminded the board about the evaluation form for the Managing Director that was included in the packet. He hoped that all board members would turn-in their forms that day and he hoped to have them summarized for a closed session at the next board meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

- (a) Discussion/Consideration of the Contract Between Developmental Services Center and the Champaign-Urbana Mass Transit District for FY 2012.

Volk said that it was time to renew the long-standing agreement between DSC and the District effective July 1, 2011. The basic terms of the contract were that the District would pay DSC \$345,000 for services by them in twelve equal payments of \$28,750 and DSC would pay the District in the amount of \$138,160 also in twelve equal payments of \$11,513.34. Having the arrangement this way allowed the District to access State funding. It was necessary to authorize the Board Chair to execute the Contract.

A motion was made by Broom, seconded by Anderson, the Board of Trustees voted to approve the contract between the Developmental Services Center and the Champaign-Urbana Mass Transit District for FY 2012 and to authorize the Board Chair to execute it. (Copy of the contract attached to original and file minutes.)

AYE: All  
NAY: None  
Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The regular board meeting for July was set for Wednesday, July 27, 2011, at 3:00 p.m. at Illinois Terminal.

ADJOURNMENT

- (a) The meeting was unanimously adjourned at 3:50 p.m.

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SECRETARY

APPROVED:

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CHAIR