

MINUTES
 REGULAR BOARD MEETING
 WEDNESDAY, JANUARY 31, 2007 AT 3:00 P.M.
 ILLINOIS TERMINAL
 45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Al Anderson, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Willard Broom Paul Lucas
 Yuki Llewellyn Ron Peters

ABSENT BOARD MEMBERS

John Chato
 Vicki Ford

ADVISORY BOARD MEMBER PRESENT

Justin Randall, University of Illinois Student Senate

ADVISORY BOARD MEMBER ABSENT

Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
 Thomas J. Costello, Assistant Managing Director
 Karl Gnadt, Director of Market Development
 David Moore, Director of Maintenance

APPROVAL OF AGENDA ITEMS

(a) The agenda items were unanimously approved, as presented.

AUDIENCE PARTICIPATION

None

MINUTES

- (a) Minutes—Closed Session on November 29, 2006; Public Hearing on December 13, 2006; Regular Board Meeting on December 13, 2006; and Special Board Meeting on December 22, 2006.

A motion was made by Peters, seconded by Broom - the Board of Trustees voted to approve the Minutes of the Closed Session on November 29, 2006; Public Hearing on December 13, 2006; Regular Board Meeting on December 13, 2006; and Special Board Meeting on December 22, 2006.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) Memo from Board Member Chato regarding the Diesel Exhaust Research Project.
- (b) Complimentary letter from Professor George Gertner.
- (c) Lucas reported on his attendance at a recent SWMTD Board Meeting.

CLOSED SESSION

- (a) It was necessary for the Board of Trustees to go into Closed Session to discuss pending litigation.

A motion was made by Lucas, seconded by Peters - the Board of Trustees voted to go into Closed Session to discuss pending litigation.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters
 NAY: None
 Motion carried.

After considerable discussion, the Board of Trustees voted to go into Open Session.

A motion was made by Lucas, seconded by Broom - the Board of Trustees voted to return to Open Session.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters
 NAY: None
 Motion carried.

REPORTS

(a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.

Additional Notes: That the Urbana Employee Shuttle would be ceasing on February 9th. It was originally financed by Health Alliance, Champaign County, and Busey Bank. Health Alliance dropped out when they moved; then Champaign County dropped out; and that left Busey Bank. At this point, there are only five people using it—so Busey is dropping it also.

That discussions are continuing with Savoy and staff is optimistic regarding reaching an agreement.

That starting February 1st, bus operators will start counting passengers with Automatic Passenger Counters (APC's). A poster showing how it all works was presented.

That David Moore—Director of Maintenance explained how the District purchased fuel by going out for bid. There are several different suppliers that staff contacts on a weekly basis such as Tri-Star, Meijer, Illini FS, and a couple out of Indiana.

2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(b) Board Committees.

1. Budget & Audit - Lucas, Chair

Lucas stated that along with the preparation of the new budget, Broom and he would like to see staff prepare a spread sheet of replaceable capital assets with information on when put into service; life span, and when to be replaced. Along with that in all of the District's facilities, he would like to have various items looked at such as the roof, heating/cooling systems, etc. to see when they are going to need to be replaced. In addition, he would like to see the original cost and depreciated cost.

A motion was made by Lucas, seconded by Broom - the Board of Trustees voted to authorize Bill Volk—Managing Director, Jack Waaler—Counsel, and the Budget and Audit Committee to prepare the Budget & Appropriation Ordinance for FY 2008.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters

NAY: None

Motion carried.

As usual, monthly information from Morgan Stanley was included in the board packet.

REPORTS

(b) Continued

2. Facilities - Anderson, Chair

Volk updated the Board on bus shelters and STOPwatch sign information. He said that there was finally power to the Meijer's shelter and the last STOPwatch sign was installed.

There was some discussion about Curtis and Windsor regarding the I-57 by-pass. So far in terms of pedestrians, there was nothing new.

3. Personnel - Ford, Chair

Volk said that Chair Ford would make a report next month on the Managing Director's yearly evaluation.

Finally, Volk said that the District is currently advertising for two full-time positions—Marketing Director and Assistant to the Departments of Safety/ Training and Service Delivery. Both positions are budgeted.

UNFINISHED BUSINESS

(a) Intergovernmental Agreement for Implementing Phase One of the 2004 Champaign County Greenways and Trails Plan.

Volk stated that the Intergovernmental Agreement was amended and approved by the other units of government and was now ready for the District's Board to approve it. Some brief discussion followed.

A motion was made by Broom, seconded by Lucas - the Board of Trustees voted to approve the Intergovernmental Agreement for Implementing Phase One of the 2004 Champaign County Greenways and Trails Plan and to authorize the Managing Director to execute it.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters.

NAY: None

Motion carried.

(b) Approval of the Traffic Signal Priority Pilot Project.

Gnadt was present to discuss and answer any questions. Considerable discussion followed concerning the pro's and con's of doing this project. At this point, staff was asking for authorization of three items: 1) approval to execute the Intergovernmental Agreement with the City of Champaign, 2) Approval to execute a contract with INIT for \$33,960, and 3) Approval to execute a contract with 3M for \$66,000. This would all be funded out of the Safety & Training line item in the FY 2007 capital budget.

A motion was made by Broom, seconded by Llewellyn - the Board of Trustees voted to authorize the three items noted above for the Traffic Signal Priority Pilot Project.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters

NAY: None

Motion carried.

NEW BUSINESS

(a) Approval of Lease Services.

Volk stated that the District issued an RFP to secure Lease Services for calendar year 2007 that would meet current IDOT requirements for reimbursement of operating leases and the District's Procurement Policy. He asked Gnad to explain the RFP.

Gnad stated that the RFP was advertised in the newspaper and sent to three entities—Chelsea Management, Diamond Rentals, and GE Public Finance. GE indicated an interest, but ended up not submitting a proposal. However, proposals were received from the other two. He then explained the two proposals and the differences between them. Staff was recommending entering into an agreement with Chelsea Management. Considerable discussion followed.

A motion was made by Lucas, seconded by Peters to authorize District staff to enter into a Lease Agreement with Chelsea Management based on their proposal dated January 16, 2007.

AYE: Anderson, Broom, Llewellyn, Lucas, Peters

NAY: None

Motion carried.

(b) Election of Officers.

Volk said that according to the By-Laws of the District, the Board needed to elect officers at the January Board Meeting. The current officers are as follows: Chair—Al Anderson, Vice-Chair—Paul Lucas, Secretary—Jack Waaler, and Treasurer—Rena Lenz.

CHAIR

A motion was made by Lucas seconded by Broom - the Board of Trustees voted to re-elect Anderson to be Chair.

AYE: Peters, Lucas, Llewellyn, Broom

NAY: None

ABSTAIN: Anderson

Motion carried.

Anderson thanked the Board, but also told them that he expected all board members to take their turn at being Board Chair. He thought that it was very important to rotate the position.

NEW BUSINESS

(b) Continued

VICE-CHAIR

Motion #1:

A motion was made by Broom, seconded by Llewellyn - to re-elect Lucas to be Vice-Chair.

Motion #2:

A motion was made by Lucas, seconded by Peters - to elect Broom to be Vice-Chair.

Vote on Motion #1:

AYE: Anderson, Broom, Llewellyn, Peters

NAY: None

ABSTAIN: Lucas

Motion carried.

Anderson appointed the following positions: Secretary—Jack Waaler and Treasurer—Rena Lenz.

The Board Committees were appointed as follows:

Budget & Audit -	Broom Chato Llewellyn Lucas
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Personnel -	Ford Llewellyn Lucas Peters
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Facilities -	Broom Chato Ford Peters
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The Board Chair is an ex-officio member of each Committee.

NEW BUSINESS

- (b) Approval of InterNet Failsafe Project.

Gnadt explained the need to make the District's internet connection as stable as possible. With the implementation of the District's STOPwatch services, it has become critical for our internet connection to be reliable. We need to "load balance" between two internet sources—Insight Broadband and McCleod. In addition, he explained how Illinois Terminal staff struggled with their network connection and all of the problems connected with that.

Staff was asking the Board to approve the project with an outlay of \$37,964.48 to MCS Office Technology for a total outlay of \$37,964.48. Considerable discussion followed as to pro's and con's of doing this.

A motion was made by Peters, seconded by Broom - the Board of Trustees voted to approve the InterNet Failsafe project as presented and to authorize an expenditure in the amount of \$37,964.48.

AYE: Anderson, Broom, Llewellyn, Peters

NAY: None

ABSTAIN: Lucas

Motion carried.

- (c) Chamber of Commerce Energy Cooperative.

Volk stated that attached to the board packet was some information concerning efforts by the Champaign County Chamber of Commerce to form an Energy Cooperative in response to rising electrical rates. He further said that Adam Shanks has been attending the meetings on behalf of the District.

Shanks updated the Board on the Chamber's efforts. The Deregulation legislation allows Illinois commercial customers to stay with their current energy supplier or purchase electricity on a contract basis from another licensed supplier. The Cooperative pools the buying power of commercial customers to provide energy at the best available competitive market price. The Cooperative membership fee is \$300 per location. Some discussion followed. The Board agreed that it was a good idea to look into this Cooperative.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for February was set for February 28, 2007, at 3:00 p.m.

AUDIENCE PARTICIPATION

- (a) Ed Vaughan commended the MTD on being part of the first responder project.

ADJOURNMENT

- (a) A motion was made by Broom, seconded by Peters - the Board of Trustees voted to adjourn the meeting at 4:25 p.m.

AYE: All
NAY: None
Motion carried.

SECRETARY

APPROVED:

CHAIR