

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, DECEMBER 8, 2010, AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson Ronald Peters
Yuki Llewellyn Don Uchtmann

ADVISORY BOARD MEMBER ABSENT

Pam Voitik, Campus Services Division, University of Illinois

MOMENT OF SILENCE

- (a) Broom proposed a moment of silence to honor long time Board Member—John Chato who passed away on November 16, 2010. He will be deeply missed for his many contributions to the District and to the citizens of Champaign-Urbana.

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Karl Gnadt, Director of Market Development
Jan Kijowski, Marketing Director

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Peters, seconded by Anderson, the Board of Trustees voted to approve the agenda items, as presented.

AYE: All
NAY: None
Motion carried.

AUDIENCE PARTICIPATION

None

MINUTES

- (a) Minutes of the Closed Session/Regular Board Meeting on October 27, 2010.

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the Minutes of the Closed Session/Regular Board Meeting on October 27, 2010, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) Broom said that he had received a couple of emails on various subjects that he passed on to staff to answer.

REPORTS

- (a) Presentation of the Audit Report for the FY 2010 by Representatives of Martin, Hood, Friese and Associates.

Mitch Schluter presented the audit report for FY 2010. He touched on the audit report, other communications, some new material in the audit, and major differences from the prior year's reports. He discussed the Independent Auditors Report, Managements Summary of the Financial Statements and financial position of the District, receivables due to the District, accounts payables owed by the District, federal capital revenue, State operating grant issues, schedule of auditor assurances, schedule of findings in regard to the federal grants, A-133 Reports, the management memo, and the post audit governance letter among other things. Plus, he answered questions from the board members. He wrapped up the session by stating it was a pleasure working with management this year and looked forward to working with the District again in FY 2011.

- (b) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.
 Additional notes—stated that ridership for the fiscal year thus far is very good; year-to-date ridership is 3,420,376 or 8.1% above FY 2010. Further said that November ridership will exceed one million which is 10% above the previous November. Thus far, in December, ridership is up 7.5%. We hope to have over 10.7 or 10.8 million riders this year.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

REPORTS

(c) Board Committee Reports.

1. Budget & Audit.

Volk stated that a cash flow calculation was recently completed through February. We are hopeful about receiving our first quarter payment soon from IDOT.

Also, Volk said that as usual, the monthly information from Morgan Stanley Smith Barney was included in the board packet.

2. Facilities.

Volk reported that the geothermal system is up and going. Staff member still need to be trained on the new equipment and the punch list items have yet to be completed. Both the white roof and pavers projects are completed.

Further, Volk said that shelters have been installed at the Phillips Center and at Carle.

Finally, Volk said that there had been some questions about the Big Broadband Project. As far as he knew, there were lots of meetings going on and they are supposed to start on the fiber network construction. There also was some discussion about Big Broadband and the coordination of traffic signal prioritizations. Some discussion followed.

3. Personnel.

Volk stated that staff is continuing to discuss and zero in on conducting the "Employee Survey" in late January.

Just a reminder that the annual family holiday party is scheduled for Sunday, December 12th at Illinois Terminal starting around noon and all board members are invited.

UNFINISHED BUSINESS

(a) Discussion/Consideration of an Amendment to the AECOM Safety & Security Consultant Contract.

Gnadt reported that staff has asked AECOM for a proposal to amend their consulting contract for the addition of professional services associated with the design, engineering, and construction administration for our Control Center. This will also include recommendations to make Illinois Terminal a more functional back-up for the Control Center. AECOM would develop the Control Center programming requirements by meeting with various staff members to discuss specific technology design. In addition, AECOM has experience in designing dispatch and operations centers and has a good understanding of what the District's needs really are. He further said that the FY 2011 budget has \$75,000 in it for the redesign of the Control Center. These funds would go toward the funding of this amendment. Staff subsequently has found out that the amendment to do all of this will cost \$80,411. Some discussion followed.

A motion was made by Anderson, seconded by Llewellyn, the Board of Trustees voted to amend the AECOM Safety & Security Consultant Contract to include the additional services in the amount of \$80,411.

AYE: All
 NAY: None
 Motion carried.

NEW BUSINESS

- (a) Discussion/Consideration of the Transportation Agreement for the 2010-11 School Year between the Champaign-Urbana Mass Transit District and the Urbana School District #116.

Volk stated that the Agreement with the Urbana School District for 2010-11 was ready to be approved. He said that the contract was identical to last year's agreement. The total contract was in the amount of \$148,350 and each month's bill would be in the amount of \$16,483. In addition, he stated that it would be necessary to authorize the Board Chair to execute it.

A motion was made by Uchtmann, seconded by Anderson, the Board of Trustees voted to approve the Transportation Agreement for the 2010-11 school year between the District and the Urbana School District #116 as presented and to authorize the Board Chair to execute it.

AYE: All
 NAY: None
 Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for January was set for January 26, 2011, at 3:00 p.m. at Illinois Terminal.

ADJOURNMENT

- (a) The board meeting was unanimously adjourned at 4:08 p.m.

SECRETARY

APPROVED:

CHAIR