

MINUTES
REGULAR BOARD MEETING
WEDNESDAY, OCTOBER 28, 2009 AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson Yuki Llewellyn
John Chato Don Uchtmann
Vicki Ford

ABSENT BOARD MEMBER

Ron Peters

ADVISORY BOARD MEMBER PRESENT

Morgan Johnston for Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Jan Kijowski, Marketing Director
Adam Shanks, Illinois Terminal Director

APPROVAL OF AGENDA ITEMS

(a) The agenda items were unanimously approved, as presented.

AUDIENCE PARTICIPATION/REQUESTS

None

MINUTES

- (a) Minutes of the Regular Board Meeting on September 30, 2009.

A motion was made by Chato, seconded by Llewellyn, the Board of Trustees voted to approve the Minutes of the Regular Board Meeting on September 30, 2009, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) E-mail message from Vicki Schnurbusch praising the transSPORT service to the football games.
- (b) Petition from passengers of the Gold Bus Route who wanted the Gold Route restored through the Transit Plaza on campus.

REPORTS

- (a) Update on the Long Range Transportation Plan by Eric Halvorsen, Transportation Planner for the Champaign County Regional Planning Commission updated the Board on the Long Range Transportation Plan (LRTP) which is a federally mandated document that details how the urbanized area's transportation system will evolve over the next 25 years. The Plan covers the Champaign-Urbana-Savoy-Bondville area. It looks at the project evolution of automobiles, bicycles, pedestrians, buses, rail, and air travel over the next 25 years. Their mission statement is as follows: "To provide a safe, efficient, and economical transportation system that makes the best use of existing infrastructure, optimizes mobility, promotes environmental sensitivity, sustainability, accessibility, economic development, and enhances quality of life for all users".

Halvorsen went on to discuss the "Vision Concepts" that were called "Land Use Vision", "Roadway" Vision", "Bicycle/Pedestrian Vision", and "Transit, Rail and Air Vision". He also discussed the projects that were considered fiscally constrained as part of this LRTP update as follows:

- I-74 widening from IL-47 to Prospect Avenue
- Olympian Drive extension from Apollo Drive to US 45
- Olympian Drive extension from east of Duncan Road to I-74
- Olympian Drive grade separation over CN railroad tracks
- IL-130 widening with medians from University Avenue to Windsor Road
- Florida Avenue extension to IL-130
- Windsor Road reconstruction from Philo Road to IL-130
- Curtis Road improvements between Wesley Avenue and Wynstone Drive
- High Capacity Transit Network

Considerable discussion followed.

REPORTS

(b) Managing Director's Report:

Volk reported on the following in his written report:

1. Operating Notes.
2. Operating Statements.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(c) Board Committee Reports.

1. Budget & Audit.

Volk reminded the Board that they needed to adopt the "Tax Levy Ordinance" at the December 9th board meeting. In "New Business" this month is the "Resolution Determining the Amounts of Money to be Raised by the Tax Levy" which was the first step toward accomplishing the passage of the levy.

Also, information from Morgan Stanley Smith Barney was included in the board packet.

2. Facilities.

Costello updated the Board on shelters planned for Lot E-14, Illinois Terminal for the intercity buses, and other areas on campus.

Also, Costello stated that two additional Zip Cars have been added at Goodwin and Illinois. These will offset revenue, but not expenses. So far, usage has been in the 37% to 43% range. We hope to stay above 35%.

Volk added that the sewer work at the Urbana Facilities is proceeding glacially. Some final parts were ordered for it and then were discovered to be wrong. The contractors hope to be finished in two weeks.

Also, Volk stated that all of the reroutes such as Goodwin Avenue and University Avenue in town have caused a great deal of headaches for the Operations staff.

3. Personnel.

Volk stated that he would be having a "Meet-Greet-Eat" with employees on November 16th with employees to get their feedback on how the new service is operating after a couple of months. He also said that training activities for new employees and the new buses are still on-going.

Chair Ford passed out the "Annual Performance Appraisal for the Managing Director" forms and said that she would like to have those returned to her at the December 9th board meeting. She would then compile and report the results at the January 27, 2010 board meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

- (a) Discussion/Consideration of Revisions to the Budget & Appropriation Ordinance for FY 2010.

Volk stated that a window of opportunity for the purchase of a new tow truck was quickly closing which necessitated another revision to the budget. The State of Illinois has a current bid price of \$110,000 for the tow truck, but it will expire at the end of October. This would replace a twenty-five year old vehicle. He proposed to move \$110,000 from Line Item #8 (Construction—801/803/1101) to Line #2 (Vehicle Purchase). Thus, Line Item #2 increased from \$355,000 to \$465,000 and Line Item #8 decreased from \$360,000 to \$250,000.

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the revision to the Budget & Appropriation Ordinance for FY 2010, as presented above.

AYE: All
NAY: None
Motion carried.

- (b) Discussion/Consideration of a Resolution Determining the Amounts of Money to be Raised by the Tax Levy.

Volk stated that the tax levy amount last year was \$6,074,000 and this year the proposed amount is \$6,319,000 which is a 4.0% increase over the amount extended upon the levy of the preceding year. Also, he said that since the increase was under 5%, a public hearing would not be necessary.

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to adopt "A Resolution Determining the Amounts of Money Necessary to be Raised by the Tax Levy", as presented. (Copy of complete resolution attached to original and file minutes.)

AYE: All
NAY: None
Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The next Regular Board Meeting will be December 9, 2009, at 3:00 p.m. at Illinois Terminal. The November and December board meetings were combined into one meeting in early December.
- (b) There was some discussion regarding having a Study Session sometime before the end of the year to review the Sustainability Plan and a review of the major on-going items. After some discussion, it was decided that a January/February time frame would work out better for everyone's schedule.

ADJOURNMENT

- (a) The board meeting was unanimously adjourned at 4:21 p.m.

SECRETARY

APPROVED:

CHAIR