

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, JANUARY 26, 2011, AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson Ronald Peters
Linda Bauer Don Uchtmann
Yuki Llewellyn

ADVISORY BOARD MEMBER PRESENT

Mike DeLorenzo, Associate Vice-Chancellor—Student Affairs—University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Karl Gnadt, Director of Market Development
Adam Shanks, Director of Illinois Terminal

APPROVAL OF AGENDA ITEMS

(a) The agenda items were unanimously approved, as presented.

AUDIENCE PARTICIPATION/REQUESTS

None

MINUTES

(a) Minutes of the Regular Board Meeting on December 8, 2010.

A motion was made by Peters, seconded by Anderson, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on December 8, 2010, as presented.

AYE: All (but Bauer)
NAY: None
Abstain: Bauer
Motion carried.

MINUTES

- (b) Special Board Meeting/Closed Session on January 7, 2011.

A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to approve the minutes of the Special Board Meeting/Closed Session on January 7, 2011, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

None

UNFINISHED BUSINESS

- (a) Discussion/Consideration of CUMTD Annexation Issues Associated with the South West Mass Transit District.

Volk said that the board recently had a closed session regarding pending litigation. He said that Marc Ansel was present to update the board on the annexation issues associated with the South West Mass Transit District.

Ansel said that the Fourth District Appellate Court ruled that both competing taxing districts could continue to operate. He further said that the deadline for filing an appeal was February 3rd. So, a decision as to what to do needed to be made very quickly. He further said this issue was being faced by several local governments and mass transit districts both inside and outside of Illinois, as they expand and their borders approach and confront each other sometimes attempting to block each other and sometimes attempting to share. He felt that these were major issues for the Illinois Supreme Court and that for this reason there was a good chance the court would accept our appeal.

Also, Ansel said that he would begin the process of filing for the appeal, if the authority to do so were given to him. If the court accepts the appeal, oral arguments could occur within six to eight months. As far as a ruling, it could take up to a year. Some discussion followed.

A motion was made by Anderson, seconded by Llewellyn, the Board of Trustees voted to pursue the appeal to the Illinois Supreme Court on the South West Mass Transit District annexation issues.

AYE: Anderson, Bauer, Broom, Llewellyn, Peters, Uchtmann
 NAY: None
 Motion carried.

Broom introduced Mike DeLorenzo, Associate Vice-Chancellor—Student Affairs, as the U of I's representative for the Advisory Board Member's position.

REPORTS

(a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.
Additional note - stated that the MTD had its highest ridership day on January 20th with 60,897 passengers.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(b) Board Committee Reports.

1. Budget & Audit.

Volk stated that it was time to begin work on the FY 2012 budget and to authorize preparation of it.

A motion was made by Uchtmann, seconded by Anderson, the Board of Trustees voted to authorize William L. Volk—Managing Director and Jack Waaler—Secretary to begin preparation of the Budget & Appropriation Ordinance for FY 2012 for presentation to the full board.

AYE: All
NAY: None
Motion carried.

Also, Volk said that as usual, the monthly information from Morgan Stanley Smith Barney was included in the board's packet.

2. Facilities.

Gnadt gave a brief update on the various projects as follows:

- Still working out problems with the new geothermal system at 1101; have withheld final payment until issues resolved.
- Security Camera System RFP out for bid and bids are due back by February 11th; so far there has been a great deal of interest by various vendors.
- Discussions regarding the Control Center are still on-going to accommodate new security system. A & E design still looming on the horizon.
- New kiosks being installed at Ikenberry. Next four being planned at—Krannert Center, Chem Life Building, Material Research Lab, and the Ceramics Lab.
- New buses go on line on January 31st with a short, aggressive schedule. First bus due end of March.
- Finished installing last vehicle with CAD/AVL System.
- Simulators with local information software due second week of February.

REPORTS

(b) Continued

Volk mentioned that there would be a budget amendment that would need to be done at the February board meeting, as the security camera system bids are expected to come in over the \$900,000 amount in the ARRA Grant. We expect the bids to come in around \$1.4 million. We will have some additional money in the budget, as operating expenses thus far are only up 1% over last year.

3. Personnel.

Volk stated that the “Employee Survey” is scheduled for February 1, 2, and 3. The last time that we did a survey was in 2000.

NEW BUSINESS

(a) Election of Officers for 2011.

Broom said that according to the District’s By-Laws, the Board of Trustees should elect officers during the first regular board meeting in January. The current officers are as follows: Willard Broom—Chair, Ronald Peters—Vice-Chair; Jack Waaler—Secretary, and Rena Lenz—Treasurer.

Anderson nominated Peters for Chair of the Board of Trustees and Llewellyn moved that the nominations be closed.

AYE: All
NAY: None
Motion carried.

Anderson nominated Uchtmann for Vice-Chair of the Board of Trustees and Llewellyn moved that the nominations be closed.

AYE: All
NAY: None
Motion carried.

Anderson nominated Waaler for Secretary and Lenz for Treasurer of the Board of Trustees and Llewellyn moved that the nominations be closed.

AYE: All
NAY: None
Motion carried.

(b) Discussion/Consideration of the Rule of the CUMTD Board of Trustees Regarding the Right of the Public to Address the Board During Board Meetings.

Volk said that the District’s Board of Trustees has always provided the opportunity for the public to address the Board. Public Act 96-1493 requires that the Board adopt a written rule pertaining to this. Also, the rule must be posted on the District’s website. Waaler drafted a “Rule” for consideration by the Board. The Board needed to adopt it and to authorize the Board Chair to execute it.

NEW BUSINESS

(b) Continued

A motion was made by Peters, seconded by Bauer, the Board of Trustees voted to adopt the "Rule of the Champaign-Urbana Mass Transit District Board of Trustees Regarding the Right of the Public to Address the Board During Board Meetings", as presented. (Copy of complete "Rule" attached to original and file minutes.)

AYE: All

NAY: None

Motion carried.

(c) Discussion/Consideration of Changes to the CUMTD's Procurement Manual.

Volk said that included in the Board's packet was a copy of the District's "Procurement Manual". The District and its policies were recently reviewed by the Federal Transit Administration in regard to our procurement policies related to the American Recovery and Reinvestment Act (ARRA) Grants. The major changes were as follows:

1. Page 4 - under the "Managing Director" section increasing the amount that the Managing Director is authorized to enter into contracts "from up to \$5,000" to "from up to \$12,500". This \$5,000 limit was established in 1972 and obviously the cost of items has increased substantially since then.
2. Pages 14-15 - under "Non-Competitive Procurements" expanded upon the requirements for justifying a sole source procurement and thus requiring a Cost Price Analysis to satisfy FTA requirements.
3. Page 15 - under "Competitive Procurements" expanding upon the requirements to conduct those.
4. On various pages through-out the manual, there are references to particular FTA Circulars and all of those have been updated to the proper circular.

Also, Volk mentioned that making these changes would bring the District into full compliance with both Federal and State procurement regulations.

A motion was made by Anderson, seconded by Uchtmann, the Board of Trustees voted to approve the changes to the CUMTD's "Procurement Manual", as presented. (Copy of "Procurement Manual" attached to original and file minutes.)

AYE: All

NAY: None

Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for February was set for February 23, 2011, at 3:00 p.m.

THANK YOU TO WILLARD BROOM

- (a) Peters thanked Chair Broom for his term as Chair and appreciated all of his efforts to make the CUMTD the best public transportation system that it could be. All Board Members seconded that compliment and gave Chair Broom a rousing hand of applause.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for February was set for February 23, 2011 at 3:00 p.m.

ADJOURNMENT

- (a) The Board Meeting was unanimously adjourned at 3:50 p.m.

SECRETARY

APPROVED:

CHAIR