

MINUTES
REGULAR BOARD MEETING
WEDNESDAY, DECEMBER 9, 2009 AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

John Chato Ron Peters
Vicki Ford Don Uchtmann
Yuki Llewellyn

ABSENT BOARD MEMBER

Al Anderson

ADVISORY BOARD MEMBER PRESENT

Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Karl Gnadt, Director of Marketing
Jan Kijowski, Marketing Director
Cynthia Hoyle, Consultant

APPROVAL OF AGENDA ITEMS

(a) The agenda items were unanimously approved, as presented.

AUDIENCE PARTICIPATION/REQUESTS

None

MINUTES

- (a) Minutes of the Regular Board Meeting on October 28, 2009.

A motion was made by Uchtmann, seconded by Llewellyn, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on October 28, 2009, as presented.

AYE: Broom, Chato, Ford, Llewellyn, Uchtmann

NAY: None

ABSTAIN: Peters

Motion carried.

COMMUNICATIONS

- (a) Letter from M/M Bob Schuster who were against the District raising its property tax levy.

There were several other communications that arrived after the board packets had already been distributed. Most of those communications focused on the auditory ads and were included for the Board to see as follows:

- (b) Copy of letter from Harold Diamond that appeared in *The News-Gazette* regarding stopping the auditory intrusion on the buses.
- (c) Email from William Bates regarding discontinuing auditory ads on buses.
- (d) Email from Patti Petrie regarding blaring ads on buses.
- (e) Email from Clark Bullard regarding the annoying auditory ads.
- (f) Email from Chris Lehman regarding the noisy auditory ads.
- (g) Email from Fred Christensen regarding the loud and intrusive ads on the buses.
- (h) Letter from Darwin Fields objecting to the auditory ads.

Kijowski reminded the Board that this was a one-year trial period for these ads and at the end of that time period—July/August, 2010, the Board would be making a decision to continue or not to continue. She also suggested that the Commuter Advertising representatives would be glad to come to the January Board Meeting to answer any questions.

Also, Volk indicated that he would be writing a letter to all of the folks who sent emails or letters.

REPORTS

- (a) Presentation by Ed Barsotti—Executive Director of League of Illinois Bicycles on the MTD Designation of a Bicycle Friendly Business.

Barsotti stated that the District was the first public transportation provider in the country to receive the award. The District was cited for several innovations, including the C-U Bike Map, Walk to School Day, sponsorship of the Share the Road Bus, bicycle parking facilities, and Light the Night Program just to name a few. He read and presented the “Certificate of Appreciation” to Willard Broom.

- (b) Discussion/Consideration/Presentation of the Audit Report for FY 2009 by representatives of Martin, Hood, Friese & Associates.

Mitch Schluter and Greg Douglas presented the highlights of the audit report to the Board and answered questions.

REPORTS

(c) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.
2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(d) Board Committee Reports.

1. Budget & Audit.

Volk stated that one of the line items in this year's budget is "Debt Service/Equipment". As part of the newly amended State Operating Assistance rules is the allowance of debt service and principal for equipment. The budget for this year contains \$950,000. Based on the financial performance for the first third of the year, staff felt comfortable in recommending the purchase of replacement mobile data terminals (MDT's) for most of the fleet.

Gnadt briefly explained the advantages of the new generation of MDT's that included the ability to give operators turn-by-turn instructions, assistance for ADA operators in residential areas with a GPS to assist in locating passengers, potential to do away with mobile phones, and operational benefits for the Maintenance Department. Some discussion followed. Since this already was in the budget, additional approval was not necessary.

Also, Volk indicated that the "General Tax Levy Ordinance" would be adopted under "Unfinished Business" later in the meeting.

Finally, Volk said that monthly information from Morgan Stanley Smith Barney was included in the board packets. As usual, a copy of the complete report was available for anyone to see.

2. Facilities.

Costello updated the Board on the status of the various shelter projects planned for different areas on campus and at the Court House. He also indicated that the sewer project at 803 East University would be completed by the end of the week.

3. Personnel.

Ford reminded the Board that she needed to have the "Performance Appraisal for the Managing Director" forms returned to her. So far, she only had two responses out of seven.

Finally, Volk reminded the Board that the District's annual holiday party would be held on Sunday, December 13th at Illinois Terminal from 12 noon to 3:00 p.m. and to please let Rena know if anyone would be attending.

UNFINISHED BUSINESS

- (a) Discussion/Consideration of the General Tax Levy Ordinance of the Champaign-Urbana Mass Transit District for FY 2010.

Volk stated that the Tax Levy Ordinance for FY 2010 needed to be passed at this board meeting. The tax levy amount last year was \$6,074,000 and this year the proposed amount was \$6,319,000 which was a 4% increase over the amount extended upon the levy of the preceding year. Since the increase was under 5%, a public hearing was not necessary to be held.

Also, Volk presented some additional tax levy information from governmental bodies that are required to hold public hearings since they levied more than 105% of the previous year. Those taxing bodies were as follows: Champaign Park District, Urbana Park District, City of Champaign, City of Urbana, Champaign School District, Urbana School District, Champaign County Forest Preserve, C-U Public Health District, and Village of Savoy. Those not required to hold a public hearing besides the MTD included Champaign County and Parkland College.

A motion was made by Peters, seconded by Ford, the Board of Trustees voted to adopt the "General Tax Levy Ordinance for FY 2010", as presented. (Copies attached to the original and file minutes.)

AYE: Broom, Chato, Ford, Llewellyn, Peters, Uchtmann

NAY: None

Motion carried.

- (b) Discussion/Consideration of Approval of Update to the Long Range Transportation Plan.

Volk reminded the Board that at the last board meeting, Eric Halvorsen, Transportation Planner from the Champaign County Regional Planning Commission presented an overview of the proposed update to the Long Range Transportation Plan—2035. The website for the final document was included in the board packet. The Champaign-Urbana Urbanized Area Transportation Study (CUUATS) was asking that the various agencies involved endorse the proposed plan. The plan covered Champaign-Urbana, Savoy, and Bondville.

A motion was made by Peters, seconded by Uchtmann, the Board of Trustees voted to endorse the Update to the Long Range Transportation Plan—2035, as presented to the Board on October 28, 2009.

AYE: All

NAY: None

Motion carried.

NEW BUSINESS

- (a) Discussion/Consideration of the Transportation Agreement for the 2009-10 School Year between the Champaign-Urbana Mass Transit District and the Urbana School District #116.

Volk said that the “Transportation Agreement for the 2009-10 School Year” needed to be executed. The Agreement was basically the same as last year. The additional access was calculated based on a 5% increase from last year. The total cost of the agreement was \$145,812 and based on a nine month schedule, each monthly billing would be \$16,201. It was necessary to authorize Chair Broom to execute the Agreement.

A motion was made by Ford, seconded by Uchtmann, the Board of Trustees voted to authorize Chair Broom to execute the “Transportation Agreement for the 2009-10 School Year between the Champaign-Urbana Mass Transit District and the Urbana School District #116”.

AYE: All
NAY: None
Motion carried.

- (b) Discussion/Consideration of the Area of “Performance Measurements”.

Volk indicated that Board Member Uchtmann indicated that he would like to introduce the area of “Performance Measurements” for consideration as an item for ongoing board investigation.

Uchtmann explained that he was not in a good position to respond to riders and taxpayers when they asked about performance measures and how the District measures up to different transit districts across the United States. He said that he talked to both Volk and Broom regarding this.

Volk passed out to the Board the Federal Transit Administration’s “Revised FY 2009 Small Transit Intensive Cities Performance Data and Apportionments”. From these figures, the District is one of the top fifteen performing small transit intensive cities based on FTA measurements. It met or exceeded five of six FTA standards. The District was also the only one in the country to earn this distinction. The Board and staff will continue to discuss various performance measures at board meetings.

- (c) Discussion/Consideration of A & E for ARRA/TIGGER Grants Including an Amendment to the Budget & Appropriation Ordinance for FY 2010.

Volk explained that staff had submitted the grant application for construction involving the Geothermal/White Roof/Permeable Paving at 1101 to the Federal Transit Administration. Shortly after that, the FTA indicated to us that they would like to “fast track” this as much as possible, as they were excited about the project. To accomplish this, it will be necessary to readjust the capital budget to provide funds for A & E Services and to begin work. Staff proposed to reduce (1) Passenger Improvements from \$400,000 to \$200,000. Then, to move \$100,000 into (6) Construction 801/803/1101 to pay for A & E for the ARRA Grant and potential renovation to 801 to accommodate more active bus/van storage space. The remaining \$100,000 would be shifted to (7) Construction 45 East to accomplish A & E for the south exit drive and partial reconstruction. The total capital budget of \$3,176,000 would remain the same.

NEW BUSINESS

- (c) Continued

A motion was made by Uchtmann, seconded by Peters, the Board of Trustees voted to adopt the amendment to the Budget & Appropriation Ordinance for FY 2010, as described above.

AYE: All
NAY: None
Motion carried.

NEXT REGULAR BOARD MEETING DATES

- (a) Board Study Session - Wednesday, January 13, 2010 at 1:30 p.m. at C-U MTD Facility, 1101 East University, Urbana.
- (b) Regular Board Meeting - Wednesday, January 27, 2010 at 3:00 p.m. at Illinois Terminal, 45 East University Avenue, 4th Floor.

ADJOURNMENT

- (a) The meeting was unanimously adjourned at 4:45 p.m.

SECRETARY

APPROVED:

CHAIR