

MINUTES
REGULAR BOARD MEETING
WEDNESDAY, APRIL 29, 2009 AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Willard Broom, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Al Anderson Vicki Ford
John Chato Ron Peters

ABSENT BOARD MEMBER

Yuki Llewellyn
Don Uchtmann

ADVISORY BOARD MEMBER PRESENT

Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Karl Gnadt, Director of Marketing
Jan Kijowski, Marketing Director
Adam Shanks, Illinois Terminal Director

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to approve the agenda, as presented.

AYE: All
NAY: None
Motion carried.

AUDIENCE PARTICIPATION/REQUESTS

- (a) Dale Woodworth expressed his concerns regarding wasting taxpayers money; that upcoming public hearings should be for all of the public and not just those on campus; that the public should should be made aware of what is going on at the MTD; and about the possible fare changes.

MINUTES

- (a) Minutes of the Regular Board Meeting on March 25, 2009 and Board Study Session on April 13, 2009.

A motion was made by Peters, seconded by Anderson, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on March 25, 2009 and the Board Study Session on April 13, 2009, as presented.

AYE: All
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) Letter from City of Champaign regarding a compliment for Gordon Harris—CUMTD Supervisor.
 (b) Letter from Urbana Fire Rescue thanking CUMTD for assisting in an emergency situation.
 (c) Compliment from Julia Simon—CUMTD passenger.

REPORTS

- (a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.

Additional discussion on the District's Sustainability Demonstration Site Project.

Also discussed the Section 5309 Capital Investment Grants Program that now includes a new project category called—"Very Small Starts", the qualifications; how evaluated; the development process; and how the projects were recommended for funding. Said that Marlene Conner from Wilber-Smith and Associates would be visiting to assess the potential of applying for those grants.

2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

REPORTS

(b) Committee Reports.

1. Budget & Audit.

Volk presented the proposed “Budget & Appropriation Ordinance for FY 2010”. He said that it would be necessary to approve the budget for posting purposes only in order to stay on schedule in the budget making process. Thus, the budget can be posted in May and a public hearing scheduled in June. He then discussed some highlights of the budget as follows:

- Wages adjusted by 3.5%—last year of a 3 year/3.5% per year understanding with employees.
- Average Illinois Municipal Retirement Fund rate increased slightly from 10.52% to 11.07%.
- Health insurance rates estimated to increase 15%.
- Diesel fuel costs calculated at \$3.00 per gallon.
- Assumes a tax levy increase under 5%.
- Service improvements include: High Capacity System, peak hour express service from SW Champaign, Illini extension to North Lincoln, and NE Direct—Evening, Saturday, and Sunday.
- Capital Expenses including: Lease buy-out of CAD/AVL/GPS System and purchase for five 30' buses; TSP signal and vehicle expansion; Computer server replacements; Digital voice recorder for radio system; Shelters and STOPwatch kiosks for various sites; Bridge replacement, pavement repair, passenger amenities and additional investment in Illinois Terminal; Pavement repairs, heating system repairs, sewer repairs, roofing repairs, and additional investment in 45/801/803/and 1101 East University; and Replace two small vans, maintenance tow truck, and snow removal equipment.
- Increase the cash balance from \$3,500,000 to \$5,000,000 to help with cash flow issues.
- \$1.228 million would be deposited into the capital reserve bringing the total to just under \$8 million.

Volk also explained the Estimate of Revenue & Expenses for FY 2008, 2009, and 2010 and the Local Fixed Asset Additions.

Finally, Volk discussed his “Fare Reduction Ideas” for a trial period of one to three years. The base fare would remain the same at \$1.00; no adult or school tokens; no transfers; \$3.00 all day passes any day; adult passes from \$50 to \$75; and high school age and younger passes from \$5 to \$30; no seasonal passes; and senior/disabled would remain the same. He said that all of this would offer alternatives to our passengers and from a sustainability viewpoint would offer service at a low rate. He thought all of this would be a good companion to the High Capacity System being proposed along with the improvements on Green Street and connecting the two downtowns with campus. Thus, the lower fares would be a complement to potential developments. He suggested that the Board take some time to digest all of this and discuss it at the May meeting, as well as schedule a public hearing between the May and June meetings to discuss it. He also said that the proposed budget did not reflect any adjustments in fares. Some discussion followed.

REPORTS

(b) (Continued)

A motion was made by Ford, seconded by Chato, the Board of Trustees voted to adopt the draft Budget & Appropriation Ordinance for FY 2010 for the purpose of posting, as presented.

AYE: Anderson, Broom, Chato, Ford, Peters

NAY: None

Motion carried.

2. Facilities.

Volk stated that staff continues to work on the sewer issue at 1101 East University and the planning and permit work to accomplish this.

Also, Volk reported that staff continues to work with Isaksen-Glerum-Wachter on the Sustainability Project.

Shanks updated the Board on the renovations at Illinois Terminal. He briefly discussed the following items:

- Seating replacement on the second floor.
- Pressure washing the outside of the building.
- New wallpaper has been installed.
- Corner guards installed.
- Bridge work ready for bid.
- Ready School bids—second floor renovations ready for bid.
- Ready School lock access system ready to go.
- Bus Lane repairs and concrete work ready to begin.
- Temporary shelter at south platform in planning stages.

Some discussion followed.

3. Personnel.

Volk reported that he spent the entire day on April 9th explaining and answering employee questions on the proposed route and schedule changes for Fall, 2009 and that the sessions were very well attended.

Also, Volk reminded that Board about the Awards Dinner on May 31st and to let Rena know if attending.

UNFINISHED BUSINESS

(a) Discussion/Consideration of Commuter Advertising Proposal.

Volk stated that at the last board meeting there was a presentation by representatives of Commuter Advertising and staff was directed to finalize a contract and bring it back to the board for consideration. He said that Jan Kijowski was available to answer questions and discuss the changes in the proposal.

Kijowski said that as requested, exit language for both parties was added as follows: “Anytime after year #1, both Commuter Advertising and MTD reserve the right to cancel and terminate the agreement by first giving 120-day notice and allowing for an opportunity to reasonably correct any problems identified by both Commuter Advertising and MTD”. She further stated that both parties thought this was fair as there was significant investments in time and personnel required in the first year to ramp up the program, establish a local sales office and sales force, and begin developing a client base. She thought it was fair to give the program some time to get established and developed. Further, she said that if there were no objections to the exit language, then staff was requesting authorization to allow the Managing Director to execute the agreement.

A motion was made by Anderson, seconded by Ford, the Board of Trustees voted to authorize the Managing Director to execute the Commuter Advertising Contract, as presented with the revisions.

AYE: Anderson, Broom, Chato, Ford, Peters
 NAY: None
 Motion carried.

(b) Discussion/Consideration of Urbanized Area to be Annexed.

Volk stated that as previously discussed, the Board of Trustees agreed to continue on periodically with the annexation process. The following area was now under consideration: Meijer/St. Matthew/Urbana Care Group Tract in Southeast Urbana. He further said that staff would like to have authorization to accomplish this by the end of June.

A motion was made by Ford, seconded by Anderson, the Board of Trustees in anticipation of considering the annexation of an additional urbanized area and considering the matters involved in selecting the location and date of the public hearing—authorize and direct the Managing Director to select the time, the date, and location of the public hearing and to arrange for the timely publication of public notice of same.

AYE: Anderson, Broom, Chato, Ford, Peters
 NAY: None
 Motion carried.

NEW BUSINESS

- (a) Discussion/Consideration of Authorizing Resolution to File Applications with the Federal Transit Administration.

Volk said that as part of the Triennial Review process, it was time for the District to update the “authorizing resolution” for the filing of grant applications with the Federal Transit Administration.

A motion was made by Peters, seconded by Anderson, the Board of Trustees voted to authorize the filing of applications with the Federal Transit Administration, for Federal transportation assistance authorized by 49 U.S.C. chapter 53, title 23 United States Code and other Federal statutes administered by the Federal Transit Administration. (Complete copy of resolution attached to original and file minutes.)

AYE: Anderson, Broom, Chato, Ford, Peters
 NAY: None
 Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for May will be held on Wednesday, May 27, 2009, at 3:00 p.m.

ADJOURNMENT

- (a) A motion was made by Anderson, seconded by Ford, the Board of Trustees voted to adjourn the meeting at 4:15 p.m.

AYE: All
 NAY: None
 Motion carried.

SECRETARY

APPROVED:

CHAIR