

MINUTES
REGULAR BOARD MEETING
WEDNESDAY, JANUARY 28, 2009 AT 3:00 P.M.
ILLINOIS TERMINAL
45 EAST UNIVERSITY AVENUE, CHAMPAIGN

PRESIDING

Al Anderson, Chair

RECORDING SECRETARY

Rena Lee Lenz

PRESENT BOARD MEMBERS

Willard Broom	Yuki Llewellyn
John Chato	Ron Peters
Vicki Ford	

ADVISORY BOARD MEMBER PRESENT

Pam Voitik, Campus Services Division, University of Illinois

IN ATTENDANCE

William L. Volk, Managing Director
Thomas J. Costello, Assistant Managing Director
Jan Kijowski, Marketing Director
Jay Rank, Transportation Analyst

APPROVAL OF AGENDA ITEMS

- (a) A motion was made by Peters, seconded by Broom, the Board of Trustees voted to approve the agenda, as presented.

AYE: Anderson, Broom, Ford, Llewellyn, Peters
NAY: None
Motion carried.

AUDIENCE PARTICIPATION REQUESTS

None

MINUTES

- (a) Minutes of the Regular Board Meeting on December 30, 2008.

A motion was made by Ford, seconded by Broom, the Board of Trustees voted to approve the minutes of the Regular Board Meeting on December 30, 2008, as presented.

AYE: Anderson, Broom, Ford, Llewellyn, Peters
 NAY: None
 Motion carried.

COMMUNICATIONS

- (a) Letter from Charles Jia, owner of Hanford Inn on North Cunningham, requesting a route extension to the North Urbana area. Staff will look into the request and report back to the board.
- (b) Letter from Thomas B. Berns submitting his resignation from the District's Board of Trustees effective immediately.
- (c) Packet of information from an Illinois Municipal Retirement Fund seminar held earlier this same day regarding investment strategies and rate increases for the pension fund. Peters indicated that he attended the seminar along with District staff and would report later in the meeting.
- (d) Staff reminded the Board that this date was Bill Volk's 35th anniversary with the District.

(John Chato arrived at this point in the meeting.)

REPORTS

- (a) Managing Director's.

Volk reported on the following in his written report:

1. Operating Notes.

In addition, reported that Unit 4 was discussing doing some redistricting for Centennial and Central High School—so the MTD needed to have some discussions with them regarding their transportation needs.

Also, reported on the Stimulus Bill Projects for the Recovery Act that had to be put together for both FTA and IDOT. At some point, the TIP will have to be amended so we will have to pick and choose the projects that we really want to do.

Finally, reported on how the campus bus system negotiations were going. Said that the MTD was not only discussing a fee increase, but extending the Illini up North Lincoln and revamping the entire system with a high capacity system to reduce the number of scheduled trips on some campus routes.

REPORTS

(a) Continued

2. Operating Statement.
3. Ridership Data.
4. District Operating Revenue & Expenses.
5. Illinois Terminal Operating Revenue & Expenses.
6. Statistical Summary.
7. Accounts Payable/Cash Disbursements.

(b) Board Committee Report.

1. Budget & Audit.

Volk reported that there still was no word on the third quarter reimbursement from the State. He presented a cash flow statement. It seemed that with the available cash on hand and the CD's that the District could make it until late May, if we do not receive the IDOT funding.

Also, Volk suggested to the Board that in late February or early March he would like to have a study session on finances prior to the budget making process. The Board concurred that this would be very helpful.

Information from Morgan-Stanley was included in the board packet.

2. Facilities

Regarding the Illinois Terminal improvements, Volk stated that the new AMTRAK door has been installed.

Costello updated the board on the other improvements either taking place or scheduled to take place. The new wallpaper was going up on the second floor in the high traffic areas. Next month, the cork tile and carpeting would be laid. The cork was the same kind as in the Illini Union which has worn extremely well there. Finally, he stated that the tenth anniversary banners would be going up, as soon as the weather improved.

Rank updated the board on the Zipcar Program that was launched a few weeks ago. He said that the website to sign-up was www.zipcar.com and also explained what the fees were.

Regarding Zipcar, Volk indicated that there was some discussion among the parties involved about doing some marketing for which nothing had been budgeted.

Finally, Volk said that discussions were ongoing about the various bus stop improvements on campus.

REPORTS

(b) Continued

3. Personnel

Volk reported that staff was continuing to work on a policy to tie the receipt of health insurance benefits to longevity during disability. We have continued benefits as long as two years when someone has been on IMRF disability. At this point, he indicated that he needed to discuss this issue with the “Wage & Policy Committee” to get their input also.

Finally, Volk said that included in the board packet was a spreadsheet from IMRF detailing the potential cost for individual employees to buy an additional two years of military service for retirement. Based on the estimated figures, this was going to be a very expensive item for both the individual and for the District. He suggested that the board mull this over until next month before making a decision.

UNFINISHED BUSINESS

None

NEW BUSINESS

(a) Election of Officers.

According to the District’s by-laws, it was necessary for the Board to elect new officers at the January board meeting. Currently, the officers are as follows: Al Anderson—Chair, Willard Broom—Vice-Chair, Jack Waaler—Secretary, and Rena Lee Lenz—Treasurer.

Peters nominated Broom for Chair of the Board of Trustees of the Champaign-Urbana Mass Transit District and moved that the nominations be closed.

AYE: Anderson, Chato, Ford, Llewellyn, Peters
 NAY: None
 ABSTAIN: Broom
 Motion carried.

Chato nominated Peters for Vice-Chair of the Board of Trustees of the Champaign-Urbana Mass Transit District and moved that the nominations be closed.

AYE: Anderson, Broom, Chato, Ford, Llewellyn
 NAY: None
 ABSTAIN: Peters
 Motion carried.

Broom appointed Jack Waaler—Secretary and Rena Lee Lenz—Treasurer.

NEW BUSINESS

(b) Discussion/Consideration of Lease Services.

Volk said that the District issued an RFP to secure Lease Services for calendar year 2009 that would meet current IDOT requirements for reimbursement of operating leases and also the District's procurement policies. The RFP was advertised in the newspaper and sent to three entities: Chelsea Management, Diamond Rentals, and GE Finance. Only one proposal was received from Chelsea. They offered a \$500,000 line of credit to be used prior to December 31, 2009. Some discussion followed.

A motion was made by Anderson, seconded by Ford, the Board of Trustees voted to authorize the District to enter into a Lease Agreement with Chelsea Management based on their proposal dated January 16, 2009. (Copy of proposal attached to original and file minutes.)

AYE: Anderson, Broom, Chato, Ford, Llewellyn, Peters

NAY: None

Motion carried.

(c) IMRF Seminar.

Peters updated the Board on what he learned at the IMRF seminar earlier in the day. He said that IMRF's return on investments was disappointingly low this past year. He briefly explained that IMRF benefits are funded by member contributions, employer contributions, and investment income. He said that the two page overview of "IMRF and 2008 Markets" was a very good summarization of what was going on. He also said that obviously we are not alone in this situation, as all state and municipal pensions are facing the same issues. A brief discussion followed. Copies of the IMRF seminar power point presentation were given to all board members.

CLOSED SESSION

(a) Discussion/Consideration of Managing Director's Evaluation.

It was necessary for the Board to go into a closed session to discuss the Managing Director's Evaluation.

A motion was made by Anderson, seconded by Ford, the Board of Trustees voted to go into a closed session to evaluate the performance and compensation regarding the employment of William L. Volk—Managing Director, as presented in Section 2 of the Illinois Open Meetings Act 5 ILCS 120/2(c)(1).

AYE: Anderson, Broom, Chato, Ford, Llewellyn, Peters

NAY: None

Motion carried.

Considerable discussion followed. The Board then voted to return to Open Session.

CLOSED SESSION

- (a) Continued

A motion was made by Ford, seconded by Anderson, the Board of Trustees voted to return to Open Session.

AYE: Anderson, Broom, Chato, Ford, Llewellyn, Peters
NAY: None
Motion carried.

A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to accept the "Annual Performance Appraisal for William L. Volk—Managing Director for 2008, as presented and to thank Ford for her efforts in compiling the final report.

AYE: All
NAY: None
Motion carried.

NEXT REGULAR BOARD MEETING DATE

- (a) The Regular Board Meeting for February was set for February 25, 2009, at 3:00 p.m.

ADJOURNMENT

- (a) A motion was made by Anderson, seconded by Peters, the Board of Trustees voted to adjourn the meeting at 4:35 p.m.

AYE: All
NAY: None
Motion carried.

SECRETARY

APPROVED:

CHAIR